

CODE OF BEHAVIOUR 2019-2020

Preamble

Loreto College, Crumlin Road, founded in 1930, is part of a worldwide network of schools. The early directives, which date back to the seventeenth century emphasise the importance of:

- respectful and caring relationships between the teachers and students
- avoiding harshness, severity or a punitive approach to discipline
- respecting the dignity of each person
- focusing on each student as an individual, recognising different aptitudes and gifts
- providing an appropriate learning environment
- collaborating with parents/guardians in their child's education.

Aims of the Code of Behaviour

- To promote a caring environment within which high standards of co-operation and behaviour are fostered and maintained.
- To create a positive learning environment where all students can learn and reach their full potential.
- To promote, emphasise and affirm good behaviour and self-discipline, preparing students for life and work after school.
- To comply with legislation ensuring that Loreto College is a safe environment, free from discrimination, inequality and harassment.
- To enable Loreto College to operate smoothly and efficiently for the benefit of all staff and students.
- To outline the strategies to be used to prevent and discourage unacceptable behaviour.

This Code should be read in conjunction with:

- The School's Mission Statement
- Policy on Anti-Bullying
- Dignity in the Workplace Policy
- Policy on Internet Acceptable Use.

These policies are available to read on the school website.

GENERAL STANDARDS

School Environment

- All students, staff and visitors to the school have a right to be safe and secure in the school. Each student is responsible for ensuring that she does not behave in such a way as to make another student, staff member or visitor feel uncomfortable or threatened.
- Students must eat in their assigned classrooms or in the Dining Hall at break and lunchtime. Each person is responsible for putting her own litter in the bins provided. Material for recycling should be put in the appropriate bins provided in each classroom. Clean-up duty is organised on a roster basis. Students are not permitted to eat on corridors or in locker rooms.
- Damage to school property, including graffiti, is a serious offence (see Appendix 1)
- Students are required to enter and leave classrooms and move along the corridors in an orderly manner. Students may only leave classes during lessons with the permission of a teacher and in possession of a lanyard.
- Chewing gum is banned from all areas of the school and school grounds.
- Students may not use fire doors to come in and out of the school. The main entrance is the only door which students may use for coming into the school during the day. Inappropriate use of fire doors at any time is a serious offence and will incur sanctions.
- Students are not allowed to open the door for school visitors. Only authorised visitors are allowed to enter the school building. All visitors, including parents/guardians, must report to the school office

on entry and be given a visitor pass which must be worn at all times and returned when leaving the building.

Student Behaviour outside School

Our school's reputation depends on the behaviour of everyone in our community. At Loreto College, Crumlin Road, we expect all students to meet our expectations in terms of behaviour at all times. Whilst in uniform, acting as an ambassador or on school business, in the vicinity of the school, or on a journey to or from school, student behaviour is subject to the Code of Behaviour. Particularly important is the way in which our students conduct themselves on buses, LUAS and trains, being courteous towards and mindful of the needs of others.

As a school, we continually strive to re-inforce the expectations of our students outside of school.

Examples of positive behaviour that we encourage include:

- giving up seats on public transport
- queuing in an orderly and respectful manner
- being aware of the noise levels produced
- clearing up any litter that may have been produced
- being polite when speaking to others.

School Journal

- Every student is required to have a school journal with them in class and to keep it clean and tidy.
- Journals which are defaced or torn must be replaced at a cost of €10.
- Students must record homework when it is assigned by the teacher.
Teachers may request to see the journal at any time. Students must present journals on request. Refusal to do so is deemed to be an act of defiance – see Appendix 1.
- The journal facilitates communication between school and home and must be signed by parents/guardians each week.
- Forgery of signatures is a serious offence.

Punctuality

- It is recommended that students arrive at school at 8.40 a.m. in order to prepare their books and locker for the first class. Students are required to be in the classroom ready for work at 8.50 a.m. each morning and to be prepared and on time for each class of the day.
- A student who is late for school but who arrives during the first period of the day will go to the secretary's office to have her journal stamped. Her lateness will be registered by the class teacher also.
- Students who arrive in school after the second period has commenced must sign the late book at the secretary's office or risk being marked absent for the day.
- Any student who arrives late, for a legitimate reason, must have a late note in her journal from her parent or guardian.
- Any student arriving to school late in the morning may be issued with a lunchtime detention, at the discretion of her Year Head.
- Persistent latecomers who interrupt teaching and learning for other students by coming into class late, may be withdrawn from classes until such time as the Parent/Guardian meets with the Year Head/Deputy Principal/Principal.

Absence and Illness

When a student is absent from school she must return with an absence note in her journal. If a student misses twenty days, the Educational Welfare Officer will be informed, in accordance with the Education Welfare Act 2002

If a student has to leave school for an appointment during the school day, she must have a signed note in her journal. The note will be countersigned by the Year Head, Deputy Principal or Principal.

If a student becomes sick, she must report to the school office. A student should not use her mobile phone to contact home to make her own arrangements. Parents or guardians will be contacted from the office so that arrangements can be made for the student to go home. A student must sign out before going home.

The school will not provide students with any form of medication unless we have been provided with required prescription medication and authorisation and clear instructions for its administration.

A register will be taken during the first class in the morning and the first class in the afternoon. Students who return to school later in the day following a prearranged appointment, such as with a doctor or dentist, must sign in at the office.

Leaving School during the School Day

When at all possible, please try to arrange appointments outside of school hours. However, if there is no alternative and your daughter must leave school early, in the interest of student safety, the following procedure applies:

- The student must have a dated note in her journal from a parent/guardian.
- The student must present this note to her year head and have it signed by her year head.
- The note may be confirmed by a phone-call to the parent prior to the student's departure.
- The student excuses herself from class at the designated time and comes to reception to sign out.

Students are forbidden to leave the school grounds without permission during break times or during the school day. A student who leaves the school premises at any time without permission will be issued with a detention and, in certain circumstances, could face suspension.

Uniform and Appearance

- The school uniform must be worn at all times when in school and when representing the school.
- Black or brown shoes or plain all-black runners, with black laces must be worn in school and on the way to and from school.
- The school jacket is compulsory and non-uniform jackets may not be worn to or from school. Non-uniform jackets will be confiscated after a warning has been issued and returned only on condition that they will not be worn again.
- Students who present for school and are missing an item of uniform may be provided with a replacement by their Year Head or Deputy Principal. The item of clothing must be returned by the end of the school day.
- After consultation with parents/guardians, persistent offenders may be sent home to change into their uniform.
- The wearing of a scarf is optional but only plain scarves in the colours of the uniform, beige, green or black, may be worn.
- Hijabs must be beige, green, black or cream.
- In bad weather conditions, it is suggested that students wear their school tracksuit to school and change into their school uniform on arrival. The school tracksuit is not acceptable in class.

- Students are permitted to wear a watch, small earrings and one other small piece of jewellery. Piercing of the face or any other visible body piercing is strictly forbidden. Students who come to school with any visible facial piercing will be asked to go home until jewellery is removed. Refusal to do so is deemed to be an act of defiance – see Appendix 1.
- The wearing of make-up in school is strongly discouraged. Jewellery, hairstyle and hair colour should be in keeping with the dress code deemed suitable for school by the school authorities. Students are forbidden to come to school in rollers or pinned-up curls in their hair.
- For both health and safety, hygiene and work reasons, students are forbidden to wear acrylic nails during school term. In some subjects, such as Art, Home Economics, Science and Computer classes, acrylic nails prevent students from participating fully in class. Students will be given the opportunity to remove the nails overnight. Refusal to do so is deemed to be an act of defiance – see Appendix 1.

Note: The final arbitrator of what is acceptable or not is the school Principal.

Fire Alarm

Students are reminded that the fire alarm buttons in the school are installed to save lives. It is a serious offence to set off the fire alarm (see Appendix 1) when its use is not warranted. This is an unkind act that causes stress to members of the school community who may have mobility issues.

Mobile Phones and Music Systems

- Students are encouraged not to take mobile phones or music systems to school as the school authorities cannot accept responsibility for the security of these items. If mobile phones are brought to school, they must be switched off in the school building at all times except during break and lunchtime.
- Only a teacher may authorise the use of a mobile phone as a learning tool in class.
- Students who leave the classroom during a lesson must hand up their mobile phone before leaving the class.
- Students found using phones to receive or send calls, texts, messages or for any other reason during class time will have their phones confiscated for a period of time not exceeding five school days but not less than two school days. Parents/guardians will be required to collect phones which have been confiscated.
- Should a student wish to contact home, she must do so through the secretary's office. Likewise, parents/guardians are requested to contact their daughters through the office.
- Under no circumstances may a student take photographs of or make a recording of any person(s) without the permission of the person(s).
- It is strictly forbidden to use music systems during or between classes.
- In the interest of Health and Safety, mobile phone use is prohibited on corridors at all times.

Care of Belongings

- Lockers belong to the school but are leased by each student for the duration of her time in the school. The school authorities have the right to inspect lockers if it is considered necessary.
- Each student is responsible for buying a padlock and key for her locker and for taking care of it. It is the responsibility of each student to keep her locker locked. All belongings must be labelled. The

school authorities cannot accept responsibility for the safe-keeping of valuable items. Students are encouraged to leave valuable items at home.

- Books rented from the school are the responsibility of the student and must be replaced if lost or damaged.

Smoking

- Smoking on school grounds, in the school building, in uniform or on school-related activities is strictly forbidden and will incur sanctions (see Appendix 1). In accordance with the Public Health Tobacco Act (2002) and the Public Health Tobacco Amendment Act (2004), smoking within the school boundaries is illegal.
- Loreto College also prohibits “vaping” or e-cigarettes and the misuse of these will incur the same sanctions as tobacco cigarettes.

Alcohol and Substance Use

- The possession and/or supply of illegal substances are very serious offences. Students face serious sanctions if they are found using, under the influence of or supplying alcohol or illegal substances.
- Any student who is found in possession of substances, legal or illegal, with the intent to supply, on school property or on a school related activity faces serious sanctions which may include expulsion.
- Any student who becomes aware that another student is under the influence of, in possession of or supplying illegal substances, must report it immediately to the Deputy Principal or Principal

POSITIVE BEHAVIOUR AND REWARDS

Positive behaviour, engagement with the learning process and the development of good relationships with other members of the school community are actively encouraged and rewarded in a variety of ways. It is our aim to develop the self-esteem and self-confidence of students, to encourage them to see the benefits of education and to reach their potential in terms of their academic, physical, social and spiritual development. Students are praised and rewarded in a number of ways which may include:

- verbal praise
- a note on student’s written work
- stamps on School Journal
- positive Postcards sent home
- whole class rewards
- exhibitions of student work
- daily and weekly announcements through the PA system
- School Newsletter
- notice boards
- attendance awards
- positive comments on School reports
- internal academic awards
- Year group and school assemblies
- prize-giving at the end of each academic year
- opportunities to participate in school and public competitions
- opportunities to avail of scholarships and awards for further education
- inclusion in trips/excursions
- participating in treats and privileges.
- selection of students for leadership roles in the school: Student Council, Ember Team, Library Prefects and Senior Prefects.

Support Systems for Students

Loreto College promotes a support system for students to help them to achieve their potential in school. The following form part of the school's support system for students:

- Subject Teachers
- Year Head System
- Guidance Counsellor
- Rainbows Programme
- Management's "Open Door" policy for students before, during and after school
- Home School Community Liaison
- School Counsellor
- School Chaplain
- School Completion Programme
- Special Needs Assistants
- Care Team
- Resource teachers – curriculum support
- English as an Additional Language teacher
- Buddy/Prefect system
- Junior Certificate School Programme
- Leaving Certificate Applied.

Disciplinary Interventions and Procedures

The purpose of a sanction is to bring about a change in behaviour by

- helping students to learn that their behaviour is unacceptable
- helping them to recognise the effect of their actions and behaviour on others
- helping students (in ways appropriate to their age and development) to understand that they have choices about their own behaviour and that all choices have consequences
- helping them to learn to take responsibility for their behaviour.

A sanction may also

- reinforce the boundaries set out in the code of behaviour
- signal to other students and to staff that their wellbeing is protected.

In instances of more serious breaches of school standards, sanctions may be needed to

- prevent serious disruption of teaching and learning
- keep the student, or other students or adults, safe.

Students will be encouraged by their teachers to correct inappropriate behaviour, without recourse to formal sanctions. Teachers may use a variety of sanctions/interventions to address misbehaviour and lack of co-operation in their own classes. Loreto College, Crumlin Road engages in Restorative Practices which encourage students to engage in a positive, collaborative and solution focused manner in school. Mediation is offered when deemed appropriate.

Role of Key Personnel in our Code of Behaviour

The Subject Teacher

Subject Teachers aim to build a positive working atmosphere in the classroom. Their approach to classroom management will be firm, fair, inclusive and consistent.

Achievements and positive contributions of students will be recognised in a variety of ways, including

- words of praise and encouragement
- note to parents – placed in the student's journal
- Certificate of Achievement
- extra responsibility given
- a display of their work
- inform Class Tutor/Year Head who will reinforce achievement in a number of ways
- nomination for awards.

In the event of the non-cooperation of a student, the following procedures apply.

Reason with the student while making sure that they understand the consequences of their actions for everyone involved.

In the event of negative behaviour occurring in class, Subject Teachers have a range of sanctions and supports available to them. These include

- verbal reprimand and warning
- note in the journal
- moving the pupil to a different location within the class
- removal of student to another class if the misbehaviour continues and disrupts the teaching and learning.
- assigning extra work
- loss of privileges for example, participating in trips
- recording incident on admin system
- detaining the pupil at break time / lunchtime
- phone call home to parent/guardian
- referral to Year Head on report sheet.

Role of The Year Head

It is the role of the Year Head to

- monitor academic progress
- monitor attendance and punctuality
- monitor behaviour and implement the Code of Behaviour, Anti-Bullying Policy and other relevant policies
- handle disciplinary, pastoral or progression issues referred by teachers and tutors
- follow up on disciplinary issues recorded or reported on file
- handle reports from teachers
- hold regular assemblies
- liaise with parents and keep records of contact and meetings
- report at regular meetings with Deputy Principal/Principal
- report concerns about students to the Learning Support Team, Care Team, Deputy Principal and/or Principal.

On receipt of a referral (positive or negative) on a pupil from a member of staff the Year Head may adopt a form of affirmation or a form of sanction as appropriate.

Forms of affirmation may include:

- Recognition of achievements at Year Group Assembly
- Rewards
- Nomination for School Awards

Forms of Sanction/support may include:

- Consultation/meeting with Class Teacher/Deputy Principal
- Counsel/warn/impose sanction/note in Journal
- Confiscation of mobile phone for the duration of the school day / or for agreed period of time
- Liaison with parents/guardians
- Placing a student "On-Report"
- Requesting a Parent/Guardian Teacher meeting
- Referring for counselling/Care Team/SEN team
- Placing pupil on detention

Role of The Deputy Principal

It is the role of the Deputy principal to

- monitor behaviour and implement the Code of Behaviour, Anti-Bullying Policy and other relevant policies
- handle disciplinary, pastoral or progression issues referred by Year Heads
- handle reports from Year Heads
- liaise with parents and keep records of contact and meetings
- report at regular meetings with Principal
- report concerns about students to the Learning Support Team, Care Team, or Principal.

Forms of affirmation may include:

- Recognition of achievements at Year Group Assembly
- Rewards
- Nomination for School Awards

Forms of Sanction/Support may include:

- Placing pupil on Detention
- Placing pupil on Report
- Withdrawal of pupil from class
- Confiscation of mobile phone for the duration of the school day/ or for period of time
- Referral for counselling and/or assessment
- Referral of serious cases to Principal
- Requesting a Parent-Deputy Principal meeting.

Principal**Forms of Sanction/Support may include:**

- Placing pupil on Detention
- Placing pupil on Report
- Confiscation of mobile phone for the duration of the school day/ or for period of time
- Referral for counselling and/or assessment
- Working with relevant staff members and SEN team to form and monitor a "Behavioural Plan" for the student.
- Requesting a meeting with the parents/guardian
- Referral to outside agencies.

Suspension

The Principal has the authority to impose suspensions, subject to the parents' right of appeal to the Board of Management against the decision.

The decision to suspend a student will be taken only if a serious breach of discipline has occurred and/or all other disciplinary measures have failed and will normally be taken only after consultation with the members of the Disciplinary Committee.

Expulsion

A pupil may be recommended for expulsion by the Principal to the Board of Management. In the event of a pupil being recommended for expulsion, the parents/guardians, or the pupil themselves if they are 18 years of age or over, will be provided with the right of appeal as specified in Section 29 of The Education Act 1998.

Involving An Garda Síochána

Where allegations of criminal behaviour are made about a student, these will be referred to the Gardaí who have responsibility for investigating criminal matters. The Juvenile Liaison Officer will be contacted as a significant source of support and advice for the school and the student.

Sanctions

Detention

- Detention will run at lunchtime and for one hour after school. It may be used at the discretion of the Year Head, Deputy Principal or Principal.
- Students must sit detention. In exceptional circumstances, a detention may be rescheduled. Parents/guardians are reminded that students who fail to attend for re-scheduled detention will be suspended unless their absence is supported by a medical certificate.

Suspension

Suspension is described as necessitating the student to absent themselves from Loreto College, Crumlin Road for a specified limited period of school days. During the period of suspension, the student retains their place in school. Suspension is designed to address the student's behaviour and impress on parents/guardians the seriousness of the behaviour.

Grounds for suspension:

Normally, other interventions will have been tried before suspension and school staff will have reviewed the reasons why these have not worked. The decision to suspend a student requires serious grounds such as those outlined in Appendix 1.

A single incident of serious misconduct or gross misbehaviour may be grounds for suspension.

The following factors are considered prior to suspension.

1. The nature, seriousness and persistency of the behaviour.
2. The context of the behaviour.
3. The impact of the behaviour on other students and staff.
4. The effect on the quality of teaching and learning in the class group of the student concerned.
5. The interventions tried to date, including internal and external supports and agencies.
6. The possible impact of suspension.

Forms of suspension

Removal from Class

Where a situation warrants it, a student may be removed from class for up to two days. The Principal, Deputy Principal or the Year Head may use it at their discretion. The purpose of such a removal from class is to

impress upon the student that a serious situation has occurred under the Code of Behaviour and that the student must accept the sanction and learn from it. The student usually follows the timetable of another class and is given work to complete. Parents/guardians will be informed in all such instances.

Immediate Suspension

In certain exceptional circumstances, the Principal may consider an immediate suspension to be necessary where the continued presence of the student in the school at the time would represent a serious threat to the safety of students or staff of the school or the orderly running of the school. Fair procedures must still be applied.

Suspension during Examinations

This sanction will be approved by the Board of Management and will only be used where there is a threat to

- good order in the conduct of the examination
- the safety of other students and personnel
- the right of other students to do their examination in a calm atmosphere.

Procedures in respect of suspension

Loreto College, Crumlin Road is committed to following fair procedures when proposing to suspend a student in line with all relevant legislation. Where a preliminary assessment of the facts confirms serious breaches or gross misbehaviour that could warrant a suspension, the following actions will occur:

The student and their parents/guardians will be informed about the serious breach or gross misbehaviour, how it will be investigated and that it may result in suspension. Parents/guardians may be informed by phone and/or in writing, depending on the seriousness of the matter.

- Parents/guardians and students will be given the opportunity to respond by phone, in writing or by attending a meeting – whichever is deemed appropriate.

Procedures in respect of immediate suspension

In the case of an immediate suspension, parents/guardians will be notified and arrangements made with them for the student to be collected. The school must have regard to its duty of care for the student. In no circumstances will a student be sent home from school without first notifying parents/guardians.

Implementing a suspension

The Principal will notify the parents/guardians and the student in writing of the decision to suspend. The letter will confirm

- the period of the suspension and the dates on which the suspension will begin and end
- the reasons for the suspension
- any study programme to be followed
- the arrangements for returning to school, including any commitments to be entered into by the student and the parents/guardians.

Parents/guardians will be informed of their right to appeal.

Recording a suspension

Formal written records will be kept of

- the investigation (including notes of all interviews held)
- the decision and the rationale for the decision
- the duration of the suspension and any conditions attached to the suspension.

Reporting a suspension

- The Principal will report all suspensions to the Board of Management, with the reasons for and the duration of each suspension.

- The Principal will report suspensions in accordance with the NEWB reporting guidelines (Education (Welfare) Act, 2000, section 21(4) (a)).

During suspension

During the period of suspension, the student will be expected to complete any work set by the Year Head. The student will not wear the school uniform or appear at or near the school grounds or attend school events or trips during the period of suspension. The student will be expected to reflect on the reason as to why the suspension was warranted.

Supports after a suspension ends

- A period of suspension will end on the date given in the letter of notification to parents/guardians informing them of the suspension.
- Students must report to the Principal/Deputy Principal's office with Parents/Guardians for readmission to the school.
- Undertakings of good behaviour may be requested in writing.
- Once the period of suspension is complete a student will be given the opportunity and support for a fresh start.
- A record of the behaviour and sanction imposed will be maintained on the student's file.

Expulsion

Expulsion should be resorted to only in the most extreme cases of misbehaviour and indiscipline and in most cases after every effort at rehabilitation has failed and every other sanction has been exhausted (Department of Education and Science Circular M33/91).

If, in the judgement of the Principal, a student should be expelled, the Principal shall refer the matter to the Board of Management for decision.

Only the Board of Management may decide to expel a student. It is difficult to be exhaustive when listing the circumstances that would justify the expulsion of a student. The following are some examples:

1. The student is so disruptive that she is seriously preventing other students from learning and/or the teacher from teaching.
2. The student is uncontrollable and is not amenable to any form of school authority.
3. The student's conduct is a source of serious bad example and is having an adverse influence on other students in the school.
4. The student's behaviour towards a member of the school community is of a very serious nature.
5. The student's behaviour is in contravention of the Health & Safety Act.

In accordance with the principles of natural justice, the Parents/Guardians of the student whose expulsion is being considered should be given the opportunity of attending the Board Meeting and presenting their case. They may also present their case in writing.

Appeal against Expulsion

Under Section 29 of the Education Act, 1998, the decision to permanently exclude a student from school may be appealed by a parent/guardian or by the student herself if she is over 18 years of age.

Further Information

Developing a Code of Behaviour: Guidelines for Schools (NEWB, 2008) outlines in Sections 11 and 12 the correct procedures for suspension and expulsion of students. These Guidelines will form part of the school Code of Behaviour and will be adhered to in cases where suspension or expulsion of a student is proposed. The document may be accessed on www.tusla.ie

Appendix 1 – Serious Offences in the School

The following are **examples** only and may not reflect the circumstances of individual cases.

Offence	Sanction
Fighting or engaging in any behaviour that endangers oneself or others in the school	Parents/guardians will be invited to the school to meet with the principal. It may result in suspension and/or expulsion. Gardaí will be informed where appropriate.
Smoking or vaping in school or in school uniform during school hours or school-related activities	This will result in a one-day suspension.
Vandalism or damage to school property	The student must make good the damage; this may result in the student cleaning, repairing or paying for damaged items. It may result in suspension and/or expulsion. Gardaí may be informed.
Having offensive reading materials / images in school	These will be confiscated by staff, and parents/guardians will be requested to attend a meeting in the school.
Forging signatures, presenting false notes	This may result in detention.
Setting off the fire alarm	This may result in suspension.
Cheating at exams	This may result in detention/rescheduled exam.
Using vulgar, inappropriate, offensive (racist/sexist/homophobic) language in school	This may result in suspension.
Abusive and/or threatening language directed at a member of the school community	This may result in suspension of up to 2 days.
Leaving the school grounds without permission	This may result in detention, but suspension for repeated offences.
Bullying and intimidation of other members of the school community	This may result in suspension and/or loss of phone privileges.
Taking drugs or being in a drugged state in school; supplying drugs in school; taking alcohol to school/drinking alcohol in school/being under the influence of alcohol in school	This is regarded as a very serious offence. It may result in suspension and/or expulsion. Gardaí and child protection services will be informed.
Theft	This may result in suspension.
Possession and use of weapons	Suspension/expulsion.
Sexual harassment of other members of the school community	This may result in suspension / expulsion.
Continuous disruption of teaching and learning	This may result in suspension/expulsion.
Continuous breach of school rules	This may result in suspension and/or loss of phone privileges.
Defiance and refusal to follow instructions of Year Head, Deputy Principal and Principal	This may result in detention, but suspension for repeated offences.

Note: Repeated persistent misbehaviour may incur higher sanctions.

Modification Clause

The Board of Management, in consultation with the school management team, reserves the right to modify the details of the Code of Behaviour at short notice in response to events or circumstances that were not foreseeable when the Code was being first drafted or subsequently reviewed. The Code of Behaviour is reviewed annually.



Acceptance Form

This Code of Behaviour will be issued to all prospective parents/guardians in advance of their daughters being accepted into Loreto College, Crumlin Road.

It is a requirement of entry that parents/guardians sign their acceptance of the Code of Behaviour. Consequently, as you have chosen to send your daughter to Loreto College, Crumlin Road, it is expected that you too, as Parents/Guardians, have agreed to the Code of Behaviour. This Code is reviewed by parents, pupils and staff on an annual basis.

I/WE accept the rules and procedures within the Code of Behaviour which enable the school to operate efficiently and to ensure a positive learning atmosphere and we will endeavour to abide by it.

Signed: _____ Parent / Guardian

Date: _____

Signed: _____ Student

Date: _____