

CURRICULUM VITAE

(Name)

PERSONAL INFORMATION

Ensure you give correct personal and contact information-you want to be able to contact you directly.

- Address
- Date of Birth
- Mobile
- Email

EDUCATIONAL HISTORY

*Start with where you are now and work backwards. State your Junior Cert results. **If you have to send a CV before you have received results state results pending.***

2012-2016 Loreto College,
Crumlin Road,
Dublin.

Junior Certificate Results

Subject	Level	Grade
English	Honours	A

2005-2012 Primary School (Name and Address)

AWARDS

Outline here any academic/ sport/ social achievements to date.

WORK EXPERIENCE

Ensure you outline any work experience to date and what your key responsibilities are. As you finish each placement make sure and update your CV by putting placement in.

Summer 2009

INTERESTS AND ACTIVITIES

Include items like

- Captain of Under 15 School basketball team
- Sing and play the piano
- Member of school Amnesty Association
- Babysit once a month

REFERENCES

Make sure and ask referees' permission before you include them in your CV. Make sure and include a contact number

Name

Name

Address

Address